



Australian College of Professional Studies

TOID. 41036

CHC62015

Advanced Diploma of Community Sector Management

****Government Funding is Available for Eligible Individuals**

COURSE OVERVIEW

This qualification reflects the role of workers who are middle managers or managers across a range of community sector organisations. These people work independently and report to executive management, directors, or boards of management.

Workers undertake a range of functions requiring the application of knowledge and skills to achieve results in line with the organisation's goals and strategic directions.

At this level, workers have responsibility for planning and monitoring service delivery, recruitment and performance management of workers, and contributing to continuous improvement within the scope of their specific role.

ENTRY REQUIREMENTS

No licensing, legislative, regulatory or certification requirements apply to this qualification at the time of publication.

ACPS ADMISSION REQUIREMENTS

Prior to enrolment or commencement of training, you will be required to complete a literacy and numeracy assessment and a pre-training interview. These will assist with determining your suitability for the course, verify your training plan, and identify any learning support needs.

FEES

- * Government Funding: Tuition Fee 0.
- * Eligibility applies.
- ** Tuition Fee \$6,500
- ** Subject to given individual circumstances at enrolment

This training is delivered with Victorian and Commonwealth Government Funding.



MODE OF DELIVERY
Online and Face to Face

DURATION
81 Weeks

VENUE
5/41-45 Railway Ave
Werribee – 3030

Shop 43, 1st floor, Hub Arcade
15 – 23 Langhorne St,
Dandenong – 3175

QUALIFICATION PATHWAYS

- Bachelor of Community Health
- Bachelor of Business – Community Services Management
- Bachelor of Community Mental Health, Alcohol and Other Drugs

CAREER PATHWAYS

- Health and Welfare service Manager
- Community / Welfare Centre Manager
- Project manager

CHC62015 – Advanced Diploma of Community Sector Management

COURSE RESOURCES

To support you in your new course with ACPS we will provide:

- Learner Guide
- Assessment Workbook
- PowerPoint
- Helpful Resources (Templates & Extra Handouts) Access to Acts, regulations, and standards

ASSESSMENT METHODS

Assessment methods vary as per the unit of competency requirement, generally, assessment methods may include all or some of the following:

- Questioning, self-assessment, verbal answers, written questionnaires, activity modules, or interview
- Structured Activities - role play, progressive task Projects, simulated tasks
- Case study based practical assessment
- Work Placement

CREDIT TRANSFER

Credit transfer applies to situations where learners have completed units at another provider identical to those in which they plan to enrol.

RECOGNITION OF PRIOR LEARNING

ACPS has a Recognition of Prior Learning (RPL) Policy, to ensure that an individual's prior learning, achieved through formal and informal training, work experience, or other life experiences, is appropriately recognized.

WORK PLACEMENT

There is no mandatory work placement requirement for this qualification, however learners are encouraged to adopt a work integrated learning by practicing their skills in community sector.

SPECIAL NEEDS

If you have any special needs in relation to language, literacy, or numeracy support physical access, food, and beverage allergies, or any other issues, please do not hesitate to let us know.

COURSE STRUCTURE

To be awarded the qualification of CHC62015 - Advanced Diploma of Community Sector Management learners must successfully complete a total of 13 units consisting of 8 core units and 5 elective units.

CORE UNITS

CHCDIV003	Manage and promote diversity
CHCLEG003	Manage legal and ethical compliance
CHCMGT001	Develop, implement, and review quality framework
CHCMGT003	Lead the work team
BSBFIM601	Manage finances
BSBINN601	Lead and manage organisational change
BSBMGT608	Manage innovation and continuous improvement
BSBRISK501	Manage risk

ELECTIVE UNITS

CHCCCS007	Develop and implement service programs
CHCCOM003	Develop workplace communication strategies
CHCCSM004	Coordinate complex case requirements
CHCCSM006	Provide case management supervision
CHCMGT005	Facilitate workplace debriefing and support processes

ACPS
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Realtime Education & Training Services Pty Ltd T/A Australian College of Professional Studies RTO ID 41036

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